

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, DECEMBER 15, 2011
THIRD FLOOR MEETING ROOM

AGENDA

8:30 A.M. – ADMINISTRATIVE FUNCTION

- I. **10:00 A.M. - CALL TO ORDER**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **COMMISSIONERS COMMENTS**
- A. [Update of Board](#) of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
- V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
 - A. Certificate of Recognition Presented to Michelle McIntyre-Brewer, Recipient of the Presidential Citizens Medal
 - B. Discussion with The City of Frederick Elected Officials Regarding Carroll Creek Linear Park Project – Board of County Commissioners
(20 Minutes - Board Decision)
- VI. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** **1**

The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.
- VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*
 - A. [Bid Award](#) – Purchasing Memo #12-092 – Authorize the Acquisition of Helpdesk and Client Devise Management Services via Piggyback Arrangement with L-3 Services - Hal Good, Finance Division
(10 Minutes - Board Decision) **2**
 - B. [Frederick County](#) Board of Commissioners' 2010 – 2014 Strategic Plan (FY 2011 – FY 2015) Update – Dave Dunn, Office of the County Manager
(15 Minutes - Board Information) **3**
 - C. [Review of FY 2013](#) Base Budget – Regina Howell, Finance Division
(45 Minutes - Board Guidance) **4**
- VIII. **COMMISSIONERS COMMENTS**
- IX. **PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**

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X. **QUESTIONS - PRESS**

XI. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

Topic – To discuss issues relating to the pending issuance of a permit.

A

- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic – To discuss the responsibilities and duties of a division director.

B

XII. **ADJOURN**

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #12-088](#) - Bid #12-11, Traffic Signal Maintenance
Award to: Lighting Maintenance, Inc.
Estimated Award Amount: \$76,807.00
2. [Purchasing Memo #12-089](#) – RFP #12-09, Commissary and Inmate Trust Fund Services for the Adult Detention Center
Award to: Swanson Services Corporation
Estimated Monthly Revenue: \$6,650.00
3. [Purchasing Memo #12-090](#) – Reflective Sign Sheeting (Piggyback Contract)
Award to: 3M Corporation
Estimated Annual Award Amount: \$27,000.00

BOARD OF EDUCATION (BOE) CURRENT EXPENSE FUND AMENDMENT

1. [#1-12](#)

GRANT

1. [FY 2013 Rideshare](#) Grant Application – Nancy Norris, Transit Services Division